

COMMISSION AGENDA

Item No: 4B

Meeting: 1/24/19

DATE: December 5, 2018

TO: Port Commission

FROM: John Wolfe, Chief Executive Officer
Sponsor: Jason Jordan, Director, Environmental and Planning Services
Presenter: Melissa Malott, Executive Director, Citizens for a Healthy Bay

SUBJECT: General Business: Citizens for a Healthy Bay (CHB) Bay Patrol Update

A. ACTION REQUESTED

Citizens for a Healthy Bay (CHB) Executive Director Melissa Malott will provide an update on this year's Bay Patrol activities. No action is requested.

B. BACKGROUND

The Port of Tacoma (Port) has a history of consistently contracting CHB's Bay Patrol services for almost seven years. In 2012, CHB and the Port mutually agreed to a one-year contract in the amount of \$19,000 for services and deliverables provided on behalf of the Bay Patrol. The Port has contracted CHB's Bay Patrol services every subsequent year, most recently having agreed to a one-year contract in the amount of \$35,000 expiring March 30, 2019.

The Port's annual contract with CHB has remained largely consistent in scope. CHB's responsibilities have consistently included, but have not been limited to:

- Providing an early warning alert to the Port's Project Manager and any customer(s) directed by the Port to identify source of pollution;
- Prevent reversal of restoration efforts for habitat areas that have been or are in the process of being restored;
- Reduce risk to marine vessels and increase safety in commercial waterways. Hazards and anomalies that would otherwise go undetected, or unreported, are a key responsibility of CHB to identify. CHB shall visually identify obstacles that impede commercial marine traffic, or pose a hazardous threat. CHB has a direct call line to the Department of Ecology, Coast Guard, National Response Center, and other agencies and will contact these agencies if necessary. CHB shall divert marine traffic and remain on the scene until the appropriate authority arrives;

- During normal working hours, CHB shall provide use of the vessel for emergency response or investigation within two hours of the request unless otherwise notified or agreed to;
- Provide annual bay patrol with Port staff; and
- CHB shall acknowledge the Port on the bay patrol vessel, website, printed materials and water base events that CHB patrol vessel participates in.

The current contract also tasks CHB to:

- Complete at least 100 patrols per year, in all weather, days, nights, weekends and holidays. CHB is responsible for notifying the Port if CHB's vessel is inoperable. Areas patrolled include, but are not limited to:
 - Thea Foss Waterway
 - Middle Waterway
 - Sitcum Waterway
 - Blair Waterway
 - Hylebos Water way
 - Tacoma shorelines, Point Defiance and the Tacoma Narrows;
- Provide Port waterways tours as agreed to by agency staff and student/citizen groups; and
- Bay Patrol Director will provide at least one briefing at an Environmental and Planning Department staff meeting.

The Port and CHB have mutually agreed that CHB shall deliver quarterly reports to the Port outlining the ongoing efforts of patrolling the waterways. These reports shall summarize the locations, personnel involved, and activities or outcomes of patrolling, at a minimum. CHB shall also deliver one annual report of all Port-related activities and shall present a stakeholder status update to the Port's Commission annually.

The Port has consistently maintained excellent working relations with the former Bay Patrol director.

C. CONTRACT COSTS AND SOURCE OF FUNDS

The current contract, Personal Services Agreement 070896 Bay Patrol 2018, is agreed to in the amount of \$35,000. Port of Tacoma operating income is used to pay for this contract. This is considered an expense that is paid for by the Port.

D. ATTACHMENTS TO THIS REQUEST

- Computer slide presentation.
- Personal Services Agreement 070896, Bay Patrol 2018 Contract

E. NEXT STEPS

No action is being requested of the Commission at this time.